

## **The Jarvis Collective Privacy Policy**

This Privacy Policy has been created in order to disclose to you, the user, the information collection, use and disclosure for this Website, [www.thejarviscollective.com](http://www.thejarviscollective.com)

All enquiries regarding this policy should be directed to us at [hello@thejarviscollective.com](mailto:hello@thejarviscollective.com)

You acknowledge that The Jarvis Collective collects and processes “personal information” (i.e. information that we can contact you with such as your phone number or email address).

### **Collection of Personal Information:**

The Jarvis Collective ('we' or 'us') collect, use and are responsible for storing certain personal information about you. As many of the visitors to [www.thejarviscollective.com](http://www.thejarviscollective.com) may be from areas across the European Union, we are compliant with the General Data Protection Regulation which apply across the European Union (including the United Kingdom) and we are responsible as a 'controller' of that personal information for the purposes of those laws.

We take your electronic privacy seriously. While we are the sole owner of the information we gather on the Website, we will not share any of your information with any outside party without your explicit consent unless we are required by law or in the good-faith belief that such action is necessary in order to conform to the edicts of the law, cooperate with law enforcement or other government agencies, or comply with a legal process served on the Website, or court orders.

### **What User Data We Collect**

#### **AGGREGATE INFORMATION:**

Aggregate Information is anonymous data that Websites use to analyse trends, administer the Website, diagnose problems on the sites and communication networks, track users' movement, gather broad demographic information for aggregate use and to help improve the quality of the web pages. It may be your domain name, your IP address, or mobile phone network provider. None of this information is connected with Personally Identifiable Information.

#### **PERSONALLY IDENTIFIABLE INFORMATION:**

Personally Identifiable Information is any information that personally identifies you. When you place an enquiry from our website (such as when you fill out a contact form) The Jarvis Collective collects your contact details. This information is mandatory so that we are able to record the progress and the request of your enquiry. We also record other information including responses to promotions. This information is collected to provide valuable research in better understanding the preferences of our members and to enable us to better target our communications, including promotions

#### **USE AND DISCLOSURE:**

We may share Aggregate Information with our partners. We will not share your Personally Identifiable Information with any third party unless we have obtained your expressed consent to do so. An “opt-out” option will always be made available to you with all communication.

We will not disclose any Personally Identifiable Information about you without your express consent unless we believe it is necessary.

Our use for your Personally Identifiable Information can include:

- To provide you with services which you have requested;
- To notify you of upcoming promotions/services;
- Administer and manage those services, including charging, billing and collecting debts;
- To implement our terms of service;
- To protect our rights or property or those of any Website user, or any member of the public;
- To lessen a serious threat to a person's health or safety;
- Website Service Updates;

For the purposes set out above we may disclose your personal information to organisations outside The Jarvis Collective. Where appropriate, these disclosures are subject to privacy and confidentiality protections. The organisations to which we disclose information include outsourced service providers who manage the services we provide to you including:

- mailing systems;
- billing and debt-recovery functions;
- information technology services;
- your representatives (e.g. your authorised representatives or legal advisers);
- credit-reporting and fraud-checking agencies;
- credit providers for credit related purposes such as creditworthiness, credit rating, credit provision and financing;
- our professional advisers, including our accountants, auditors and lawyers;
- government and regulatory authorities and other organisations, as required or authorised by law;

## **Cookies**

A cookie is a piece of data stored on your hard drive containing information about you. The use of cookies on Websites is a common industry standard. Cookies act as unique identifiers, used to distinguish different members. They enable us to track and target your interests to enhance your experience on our site. Once you log out of your browser, the cookie simply terminates. Please note that even after we have terminated a cookie, remnants of that cookie may remain on your computer. These remnants are normally inactive.

We may use cookies when we conduct voting polls, surveys, and contests to limit multiple responses and registrations.

We will never use cookies to retrieve information from your computer that was not originally sent by us to you in a cookie.

As most browsers automatically accept cookies, you can modify your browser to refuse cookies or to alert you when cookies are being sent. By modifying your browser, it is possible that some parts of the site, such as the voting polls, surveys, contest, and game areas, will not function to their full capacity

### **Data Quality and Security of Personal Information**

We take reasonable precautions to protect your security. We use encryption technology to ensure information is protected when being sent over the Internet. Unfortunately, there is always a risk involved in sending information through any channel including the Internet and you do so entirely at your own risk.

### **Links to Third Party Websites**

This Website may contain links to other sites where we cannot be held responsible for the privacy practices of these sites. We encourage our users to be aware when they leave our site to read the privacy statements of each and every Website that collects Personally Identifiable Information. This privacy statement applies solely to information collected by this Website.

### **Notification of Changes to our Privacy Policy**

Any amendments to this Privacy Policy will be posted on the Website so our users are always aware of what information we collect, how we use it, and under what circumstances, if any, we disclose it.

### **Additional Privacy Information**

Further information on the National Privacy Principles (NPPs) and The Privacy Amendment (Private Sector) Act 2002; visit the Australian Federal Privacy Commissioner's Website at [www.privacy.gov.au](http://www.privacy.gov.au).